



**Private Domestic Customer Application Form**

**PLEASE NOTE – HIRED ITEMS WILL ONLY BE DELIVERED TO THE ADDRESS WHICH MATCHES THE ADDRESS ON YOUR IDENTIFICATION**

**WE REQUIRE YOU TO COME TO OUR OFFICE WITH THE ORIGINAL IDENTIFICATION DOCUMENTS LISTED IN SECTION 4. IF YOU CANNOT PROVIDE ALL THE DOCUMENTATION WE REQUIRE THEN AN EMPLOYER REFERENCE IS NEEDED**

Section 1 – Applicant Details	
Customer Name:	
Delivery Address:	
Email Address:	
Landline Telephone Number:	
Mobile Telephone Number:	

Section 2 - Insurance			
<b>DUE TO THE HIGH VALUE OF ITEMS WHICH WE HIRE OUT - WE REQUIRE INSURANCE TO BE IN PLACE TO HIRE ANY ITEM OF PLANT</b>			
Do you Hold Insurance For Hired In Plant?	<b>Yes (Go to Section 5a)</b>		<b>No (Go to Section 5b)</b>

<b>5a) Yes</b> Please provide details of your insurance and send a copy of your insurance schedule with your application	Insurance Provider:	
	Insurance Broker (If Applicable):	
	Telephone Number:	
	Policy Number:	
	Limit Per Item:	
	Policy Expiry Date:	

<b>5b) No</b> <b>You are responsible for the safe-keeping of all of the machinery you hire.</b>  Brian Dent Ltd is an Appointed Representative of Jelf Insurance Brokers Ltd (Reg No. 0837227) who is authorised and regulated by the Financial Conduct Authority (FCA). Marsh Commercial is a trading name of Jelf Insurance Brokers Ltd so that we can offer customers <b>Hireguard insurance against theft and damage at a rate of 15% of the hire rate, Excess charges will apply in the event of a claim.</b>  Please see the Hireguard Insurance pack for information and full terms and conditions ( <a href="http://www.briandentltd.co.uk/hireguard-insurance">www.briandentltd.co.uk/hireguard-insurance</a> ) A copy of this insurance pack will also be emailed to you.			
Do You Require our Hire Guard Insurance?	Yes		No

### Section 3 – Deposit

At the start of any hire, we may ask you for a deposit which is fully refundable on return of the hired item – providing that there is no damage or any other issues with the item.

The amount of the deposit varies from £100 to £1000 depending on the value of the item hired.

We will process the refund of the deposit to the same card in which you paid with on the same day of the item being returned. Refunds can take up to 3 working days to appear back in your account.

### Section 4 – Identification

#### **WE REQUIRE YOU TO COME TO OUR OFFICE WITH THE ORIGINAL IDENTIFICATION DOCUMENTS**

The following Identification is required with your application:

- **1 item** from Section A
- **1 item** from Section B

*If you cannot provide this – please ask for an employer reference form to allow us to verify your identity with your employer.*

<b>Section A – 1 ITEM FROM THIS SECTION</b>	Valid Photo Card Driving Licence
	Valid Passport
<b>Section B – 1 ITEM FROM THIS SECTION</b> <i>Must be dated within the previous 3 months (Printed versions of online bills are accepted)</i>	Council Tax Bill
	Water Bill
	Gas Bill
	Electricity Bill
	Landline Telephone Bill
	Bank Statement
	Credit Card Statement

### Section 5 – Terms Agreement

	I confirm that the information provided is true and complete.
	<b><i>If taking our Hire guard insurance</i></b> I have read the viewed the terms and conditions at <a href="http://www.briandentltd.co.uk/hireguard-insurance">http://www.briandentltd.co.uk/hireguard-insurance</a> and understand that there will be an excess in the event of a claim. (A Copy will be emailed to you)
	I have read the CPA Model Conditions For The Hiring of Plant and understand a copy of these terms and conditions will be supplied with every hire. (A Copy will be emailed to you)

<b>Signature:</b>	
<b>Print:</b>	
<b>Date:</b>	

### BRIAN DENT OFFICE USE ONLY

Completed By:		Hire Agreement Sent:	
Account Number:		Date:	